

# Board of Works and Safety

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April 27, 2023

12:30 P. M.

## *Minutes*

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### ***Call to Order: Mayor Samuel J. Craig***

**Special Meeting of The Board of Public Works and Safety** met on April 27, 2023, at Bedford City Hall, 1102 16<sup>th</sup> Street for Special Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 12:30 P.M.

#### ***Members Present:***

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

#### ***Old Business:***

**1. Tabled-Resolution 1-2023-Amending Resolution 6-2016-Hours of Operation And Pay Scale-Police Section-Chief Terry Moore, Denise Henderson.**

- Chief Moore stated that in an effort to address concerns with the second shift officers. They work from 1:30pm to 9:30 pm. It's a difficult shift and work weekends.
- To make it better for the officers that switch from a 7-day 40-hour cycle that first and third shift is currently on, to second shift working a 28 day cycle 160 hours which would allow flexibility with their work time.
- Once or twice a month they would have a weekend or part of a weekend off.
- Many departments are going to this. The officers are for this change.
- Current policy, if we are short manpower officers are moved from one shift to another for 90 days. Anything over 90 days needs board approval.
- Effort to improve morale and to help get days off.

❖ Judy Carlisle made the motion to approve Resolution 1-2023,

❖ Charlene Hall seconded the motion,

***All votes were in favor, No one opposed, Approved.***

#### ***New Business:***

**1. Request Approval of Cyber Security Insurance-Mayor Sam Craig, Denise Henderson**

- Denise Henderson, we need to approve a new cyber security insurance company and policy.
- Our current company will no longer cover Ransomware in the policy.
- Our agent has reached out to other companies, CFC and Coalition.
- CFC-Two-million-dollar policy with a \$50,000 deductible \$20,025 or \$25,000 deductible for \$21,525
- Coalition-Two-million-dollar policy with a 50,000 deductible at \$21,030.95
- Both companies actively scan for threats. Coalition has aggregate limits; CFC is no aggregate and is cumulative.
- Recommend CFC Two-million-dollar policy with a \$25,000 deductible.
- Due by May 2<sup>nd</sup> and is a 12-month policy.
- The policy has not been received yet, ask for permission for Mayor Craig to sign when received if approved.
- Questioned if other cities and towns are using the same companies.
- Cyber insurance is very hard to get. The city is changing practices to qualify for insurance.

- ❖ Charlene Hall made the motion to approve CFC cyber insurance at \$21,525,
- ❖ Judy Carlisle seconded the motion,

*All votes were in favor, No one opposed, Approved.*

**2. Request Approval and Acceptance of Contract with Office of Community and Rural Affairs (OCRA) Grants for the CDBG Small Business Phase 3 Supplemental Grant; and Acceptance of Administrative Resources Association (ARA) Addendum Contract for Grant CV-CV2-319 Amended-Mayor Sam Craig**

- The city qualified for the last OCRA grant cycle for small business and was approved for the third round in the amount of \$250,000.
- The grant shows it as an addendum to the last grant for a total of \$500,000 for both rounds.
- The grant was just received today to sign.
- The city has already over 50 applications received requesting grant funds.

- ❖ Judy Carlisle made the motion to approve CDBG Small Business Phase 3 Supplemental Grant,
- ❖ Charlene Hall seconded the motion,

*All votes were in favor, No one opposed, Approved.*

- ❖ Charlene Hall made the motion to approve ARA as grant administrator,
- ❖ Judy Carlisle seconded the motion,

*All votes were in favor, No one opposed, Approved.*

**3. Request Consideration and Approval of Network Infrastructure Agreement for the Bedford Facilities- Mayor Sam Craig, Matt Abel (Hoosier PC)**

- Mayor Craig stated that the Comcast contract for all city facilities runs out this month.
- Upgrades are needed due to some broadband issues at some of our facilities.
- Matt Able from HPC has assisted the city to compare the contracts that were received from Comcast, Smithville, and AT&T.
- Smithville has the lowest cost and can complete installation at the new police department quickly. Some locations will stay with Comcast due to locations.
- Smithville has included an option to add the sewer treatment plant in the future if needed.
- Service level agreement was questioned but is normally standard.
- The contract is for 72 months but due to pricing the length is necessary with their installation costs. Concerned over the cancellation penalty but is standard on these types of contracts.
- Some in-house fees for IT may be necessary.

- ❖ Judy Carlisle made the motion to approve contract with Smithville,
- ❖ Charlene Hall seconded the motion,

❖ *All votes were in favor, No one opposed, Approved.*

#### 4. Discussion

- No discussion.

#### 5. Adjourn

- ❖ Judy Carlisle made the motion to adjourn,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

### *Board of Works & Safety 2023*

- *Samuel J. Craig, Mayor* \_\_\_\_\_
- *Judy Carlisle* \_\_\_\_\_
- *Charlene Hall* \_\_\_\_\_

*Attest: Billie Tumey*

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